

Minutes of the meeting held under the chairmanship of Pr. Secretary (Health/Home) in his chamber on 17.03.2020 at 3.30 pm to discuss about the availability of sanitizer and other preventive equipment's for COVID - 19 in A & N Islands.

A meeting to discuss about the availability of sanitizer and other preventive equipment's for COVID -19 in A & N Islands was convened under the chairmanship of Pr. Secretary (Health/Home) in his chamber on 17.03.2020 at 3.30 pm which was attended by the following officers:-

- a) Dr. V. Candavelou, Comm-cum-Secretary (APWD/CA)
- b) Shri. Sudhir Mahajan, Secretary (Shipping), A&N Islands.
- c) Shri. Abhishek Dev, Deputy Commissioner, South Andaman.
- d) Shri. Manoj. C, Superintendent of Police, South Andaman District
- e) Shri. S. K. Singh, Secretary (IP&T), A&N Islands.
- f) Shri. Deepak Virmani, Secretary (GA), A&N Islands.
- g) Shri. Suneel Anchipaka, Secretary (PBMC), A&N Islands.
- h) Dr. Omkar Singh, Director of Health Services.
- i) Dr. Navin Govind, Chief Medical Officer, Health.
- j) Dr. Avijit Roy, Deputy Director, Health.
- k) Shri. Ravichandran, Deputy Director (CA).

2. Secretary (Shipping) informed that the Shipping Department has deployed Central Warehousing Corporation (CWC) for disinfection of ships belonging to Directorate of Shipping Services (DSS). It was emphasized that disinfection process be carried out as per the advisory issued by Ministry of Shipping and use disinfectant prescribed by Ministry of Health.

3. Dr. Avijit Roy, Nodal Officer/Deputy Director (Health) stated that he has provided details to Deputy Director (Civil Aviation) for disinfecting the helicopters. He further informed that he has provided solution required for cleaning of helicopters as well as buses. The concerned Departments should use the disinfectant prescribed by Ministry.

4. Dr. Avijit Roy to circulate the "solution" required to be used for mopping the office building, wall, furniture, side railings etc. to all the Secretaries and HODs of various Departments on 17.03.2020.

Action: Dr. Avijit Roy, Deputy Director (Health)

5. Every HOD should appoint Nodal Officer who will submit daily report to Secretary (GA) regarding steps taken for sanitization/disinfection of office premises on daily basis commencing from 18.03.2020.

Every HOD to ensure that soap dispenser and IEC material to be placed in every bathroom/toilet in offices. Secretaries of the concerned Departments are requested to monitor these measures.

Action: All Secretaries/HODs

6. DHS to deploy medical teams headed by Doctor at all the helipad/airstrip for helicopter and dornier operated for civil passengers for compulsorily medical screening/medical examination of all the passengers before boarding at all the concerned Islands viz Port Blair, Campbell Bay, Car Nicobar, Chowra, Teressa, Katchal, Kamorta, Diglipur, Mayabunder, Rangat, Hutbay, Swaraj Dweep etc. The "Protocol" for examination also needs to be circulated by DHS to the medical teams deployed.

Deputy Director, Civil Aviation to ensure that no passenger is to be boarded without medical examination by medical team. This should be done immediately.

Action: Secretary (CA & DHS)

7. DHS to deploy medical teams for all those jetties/Islands where Mainland-Island vessels are calling for medical screening/examination of passengers travelling by ships. The "Protocol" for examination also needs to be circulated by DHS to the medical teams deployed.

Action: Secretary (Shipping & DHS)

8. Director of Health (DHS) was directed to impart training to Safai Karamcharis of PBMC in smaller batches, in consultation with Secretary (PBMC) on methods of disinfection.

Action: Secretary (PBMC & DHS)

9. It was also decided to submit a plan to State Disaster Management Committee for procurement of various preventive equipment's to prevent spread of Corona Virus.

Action: Director (Health)

-2/3-

-ek-

The meeting ended with votes of thanks to the Chair.

Secretary (GA)

18/3/2020

F. No. 30/121/4A/2020

अंडमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय/SECRETARIAT

Port Blair, dated the 18th March, 2020

Copy to:

1. The Comm-cum-Secretary (APWD/CA), Secretariat, Port Blair.
2. The Secretary (Shipping), Secretariat, Port Blair.
3. The Deputy Commissioner, South Andaman.
4. The Deputy Commissioner, North & Middle Andaman.
5. The Deputy Commissioner, Nicobar.
6. The Secretary (IP&T), A&N Islands, Port Blair.
7. The Secretary (GA), Secretariat, Port Blair.
8. The Secretary (PBMC), A&N Islands, Port Blair.
9. The Superintendent of Police, South Andaman District
10. The Superintendent of Police, North & Middle Andaman District
11. The Superintendent of Police, Nicobar District
12. The Director of Health Services, Port Blair.
13. The Director, Civil Aviation, Port Blair.
14. The Chief Medical Officer, Health
15. The Deputy Director (Civil Aviation)
16. The Deputy Director, Health Services, Port Blair.

Copy for kind information:

1. Sr. PS to Chief Secretary for kind information of Chief Secretary.
2. Sr. PS to Pr. Secretary (Health/Home) for kind information to Pr. Secretary (Health/Home).
3. PS to Secretary (GA) for kind information of Secretary (GA).

Assistant Secretary (GA)