

F. No. 5-149/2020/GA

अंडमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय / SECRETARIAT

Port Blair, dated 17th March, 2020.

Please find enclosed herewith the Guidelines for environmental disinfection issued from the Deputy Director (Health), Directorate of Health Services, Port Blair and to be adopted by all Head of Department/Offices under A & N Administration.

Yours faithfully,

Assistant Secretary (GA)

To

1. DGP/PCCF for kind information.
2. All Pr. Secretaries/Comm-cum-Secretaries/Secretaries/Joint Secretaries for kind information.
3. All DCs for kind information.
4. All Head of Department/Offices for kind information and necessary action.
5. All Sections of Secretariat for information.

Copy also forwarded to: -

1. Sr. PS to Hon'ble LG for kind information.
2. Sr. PS to CS for kind information.

Assistant Secretary (GA)



निदेशक (स्वास्थ्य) का कार्यालय
OFFICE OF THE DIRECTOR (HEALTH SERVICES)
अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
स्वास्थ्य सेवा निदेशालय
DIRECTORATE OF HEALTH SERVICES

Guidelines for environmental disinfection

1. All the offices to be disinfected with sodium hypochlorite solution to be freshly prepared and to be kept in an air tight container away from light and air.
2. The Hypochlorite solution can be made by mixing 1 kg of bleaching powder in four litres of water.
3. All floors, walls upto 6 feet if needed and furniture and all hard surfaces if not contraindicated by the manufacturer to be cleaned with the hypochlorite solution and /or alcohol spirit including public transport and ships.
4. In some cases the furniture may be cleaned with soap and warm (normal) water.
5. Helicopter and aeroplanes to be disinfected with a different solution and advisory issued separately.
6. In case of spillage bleaching solution to be used to soak and then clean accordingly after 15 minutes.
7. All the offices may be cleaned daily after office hours and if not possible at least half an hour before the office starts to avoid offensive smell.
8. All offices may have soap and water near the sink/ wash basin and to encourage the office inmates to wash their face and hands as per the guidelines at least once in two hours. In addition to wash hands before food and after using rest rooms/ urinal.
9. All may take head bath in the evening and wash their daily clothes after dipping for 15 minutes in any of the disinfectant /anti septic solution.
10. Follow coughing and sneezing etiquettes.
11. Keep one hand distance and refrain from touching each other even your own face.
12. Any one getting Flu Like Illness (Viral fever) may refrain from coming to offices till such time the symptoms subsides.
13. Treat yourself immediately for Flu Like Illnesses (viral fever) without delay to avoid any complication by consulting a doctor.
14. The above mentioned guidelines may be adopted by all the offices under A&N Administration.

Any queries may be forwarded to:

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First Copy

Avijit Roy
18/02/2020