

## Form 'B'

[See Regulation 2.1.2, Regulation 2.1.3 and Regulation 2.1.7]

### ***Application for Licence/Renewal of License under Food Safety and Standards Act, 2006***

Kind of business (Please tick more than one, if applicable) :

- Manufacturing/Processing including sorting, grading etc.
- Milk collection/Chilling
- Slaughter House
- Solvent extracting unit
- Solvent extracting plant equipped with pre-cleaning of oil seeds or pre-expelling of oil
- Solvent extracting and oil refining plant
- Packaging
- Re-labelling (manufactured by third party under own packing and labelling)
- Importing
- Storage/Warehouse/Cold Storage
- Retail Trade
- Wholesale Trade
- Distributor/Supplier
- Transporter of Food
- Catering
- Dhaba or any other food vending establishment
- Club/Canteen
- Hotel
- Restaurant
- Other(s), please specify : \_\_\_\_\_

1. Name of the Company/Organization : \_\_\_\_\_

2. Registered Office Address : \_\_\_\_\_

3. Address of premise for which license is being applied

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Name and/or designation, qualification and address of technically qualified person in charge of operations as required under Regulation .....

Name :

Qualification

Address :

Telephone Number (s) :

Mobile No. :

Email :

Photo Identity Card No. and expiry date :

5. Name and/or designation, address and contact details of person responsible for complying with conditions of license (if different from 4 above) :

Name :

Qualification

Address :

Telephone Number (s) :

Mobile No. :

Email :

Photo Identity Card No. and expiry date :

6. Correspondence address (if different from 3 above)

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7. Tel. No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_ Email \_\_\_\_\_

8. Food items proposed to be manufactured :

S. No.	Name of Food Item	Quantity in Kg. per day or M.T. per annum
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If required attach separate sheet.

If already having valid license-mention annual quantity of each food category manufacture during last three years.



If already having valid license-mention annual quantity of each product manufactured during last three years.

ii) Name and address of factory or factories used by the miller or solvent extractor for processing oil bearing material produced or procured by him or for refining solvent Extracted Oil Produced by him.

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12. Sanctioned electricity load or HP to be used \_\_\_\_\_

13. Whether unit is equipped with an analytical laboratory \_\_\_\_\_

If yes, the details thereof : \_\_\_\_\_

14. In case of renewal or transfer of license granted under other laws as per proviso to Regulation 5(1) – period for which license required (1 to 5 years) \_\_\_\_\_

15. I/We have forwarded a sum of Rs. \_\_\_\_\_ towards License fees according to the provision of the Food Safety and Standards Regulations, 2011 vide :

Demand Draft No. (payable to .....)

(Signature of the applicant/authorized signatory)

**Declaration**

I, Mr./Ms./Mrs. \_\_\_\_\_ S/o D/o W/o  
Mr. \_\_\_\_\_, R/o \_\_\_\_\_

do hereby solemnly affirm and declare that all information and particulars furnished hereby me are true and correct to the best of my knowledge. I further declare that the food business conducted or proposed to be conducted by/through me conforms/shall conform to the Food Safety and Standards Act, Regulation/ Bye-laws enacted thereunder, and specifically to the Guidelines on Hygiene and Sanitary Practices provided under Schedule-4 of the Registration and Licensing Regulations published by the Food Safety and Standards Authority of India or any person authorized on its behalf from time to time.

Dated :

(Signature)

**Documents to be enclosed for new application for license to  
State/Central Licensing Authority**

1. Form=B duly completed and signed (in duplicate) by the proprietor/partner or the authorised signatory.
2. Blueprint/layout plan of the processing unit showing the dimensions in metres/square metres and operation-wise area allocation.
3. List of Directors with full address and contact details.
4. Name and List of Equipments and Machinery alongwith the number, installed capacity and horse power used.
5. Photo I.D. and address proof issued by Government authority of Proprietor/Partner/Director(s)/Authority Signatory.
6. List of food category desired to be manufactured. (In case of manufacturers).
7. Authority letter with name and address of responsible person nominated by the manufacturer alongwith alternative responsible person indicating the powers vested with them viz assisting the officers in inspections, collection of samples, packing and dispatch.
8. Analysis report (Chemical and Bacteriological) of water to be used as ingredient in food from a recognized/public health laboratory to confirm the portability indicating the name of authorized representative of Lab. who collected the sample and date of collecting sample.
9. Proof of possession of premises. (Sale deed/Rent agreement/Electricity bill, etc.
10. Partnership Deed/Affidavit/Memorandum & Articles of Association towards the constitution of the firm.
11. Copy of certificate obtained under Co-op Act – 1861 /Multi State Co-op Act-2002 in case of Co-operatives.
12. NOC from manufacturer in case of Re-labellers.

13. Food Safety Management System plan or certificate if any,
14. Source of milk or procurement plan for milk including location of milk collection centres etc. in case of Milk and Milk Products processing units.
15. Source of raw material for meat and meat processing plants.
16. Pesticide residues report of water to be used as ingredient in case of units manufacturing packaged drinking water, packaged Mineral water and/or carbonated water from a recognised/public health laboratory indicating the name of authorised representative of Lab. who collected the sample and date of collecting sample, including source of raw water and treatment plan.
17. Recall plan wherever applicable, with details on whom the product is distributed.
18. NOCs from Municipality or local body and from State Pollution Control Board except in case of notified industrial area.

**Documents to be included for renewal or transfer of license given under other existing laws prior to these Regulations**

1. Any change in documents or information provided during grant of previous license.
2. Certificate or Plan of Food Safety Management System being adopted (for units under Central Licensing it has to be a certificate from accredited agencies)
3. List of workers with their Medical Fitness Certificates.
4. Name, qualification and details of technical personnel in charge of operation.